

# STEPS FOR CREATING, CLAIMING AND UPDATING A PIVOT PROFILE

## 1. Go to COS-PIVOT.com and select “Sign up” on this page

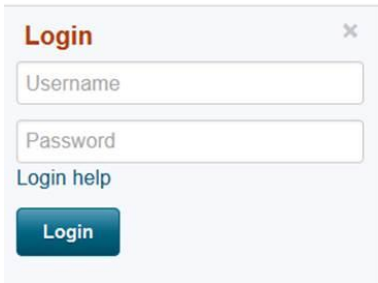
The screenshot shows the COS-PIVOT.com homepage. At the top, there is a navigation bar with "pivot" logo and "Brigham Young University". On the right, there are links for "Log in", "Sign up", and "About COS Pivot". Below the navigation bar, there is a search bar with "Funding" selected and a search icon. The main content area is divided into two columns. The left column has a sidebar with "Most Popular" (10), "Editor's Pick" (7), "Health Science Funding News" (11), and "Humanities and Social Science Funding News" (7). The right column has a "Search by text" section with a search box and a "Search Pivot" button. Below this is a "Most Popular" section titled "Top ten popular Funding Opportunities last week" with a date of "08/24/2013". The first item is "ARO Core Broad Agency Announcement for Basic and Applied Scientific Research for Fiscal Years 2012 Through 2017" by the "US Army Research Office (ARO)". The second item is "\$750,000 USD Early Career Research Program" by the "United States Department of Energy (DOE)". The third item is "Microsystems Technology Office-Wide Broad Agency Announcement".

## 2. This page will appear next. Fill out the information in it, hit “Create my Account” and you should get back a confirmation email and link to login to PIVOT.

The screenshot shows the "Create your Pivot Account" form. At the top, there is a navigation bar with "pivot" logo and "Brigham Young University". On the right, there are links for "Log in" and "About COS Pivot". Below the navigation bar, there is a search bar with "Funding" selected and a search icon. The main content area is titled "Create your Pivot Account" and contains the following text: "You must be affiliated with an institution that subscribes to Pivot in order to create an account. You will receive a verification email. Once your account is created, your email address will be your Pivot user id." Below this text, there is a form with the following fields: "Name" (First, Middle, Last), "Email", "Password", "Re-enter password", and "Affiliated Member Institution" (Brigham Young University). A "Create my account" button is located at the bottom of the form. A note "All fields required." is displayed in red text.



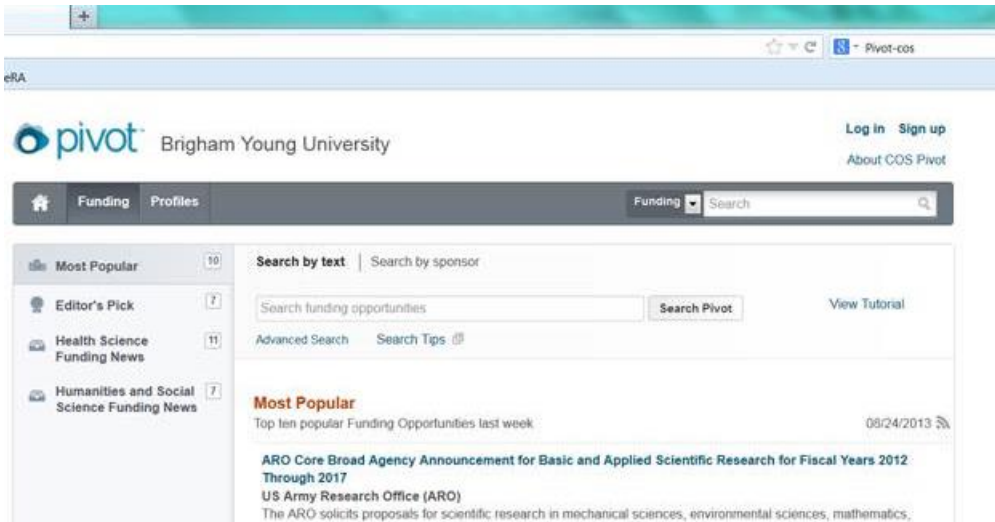
3. This is the PIVOT login page. Your user name is your byu email address ([xxxx\\_xxx@byu.edu](mailto:xxxx_xxx@byu.edu))



**Login** ✕

  
  
[Login help](#)  

4. Once you have logged in, this home page appears. Select “Profiles” to claim the profile you created and then update it with additional information relevant to your research interests.



pivot Brigham Young University [Log in](#) [Sign up](#)  
[About COS Pivot](#)

[Funding](#) [Profiles](#)

**Most Popular** 10  
**Editor's Pick** 7  
**Health Science Funding News** 11  
**Humanities and Social Science Funding News** 7

**Search by text** | [Search by sponsor](#)

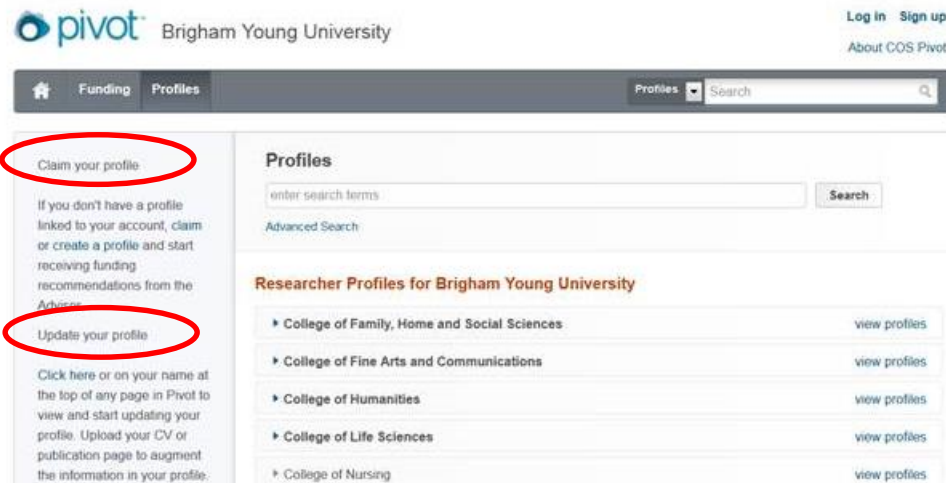
[View Tutorial](#)

[Advanced Search](#) [Search Tips](#)

**Most Popular**  
Top ten popular Funding Opportunities last week 08/24/2013

**ARO Core Broad Agency Announcement for Basic and Applied Scientific Research for Fiscal Years 2012 Through 2017**  
US Army Research Office (ARO)  
The ARO solicits proposals for scientific research in mechanical sciences, environmental sciences, mathematics,

4. This screen will appear and you can use the links on the left to 1-claim the profile you created and then 2- update it with additional information relevant to your research interests. The additional information will help PIVOT better identify funding opportunities for you.



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[About COS Pivot](#)

[Funding](#) [Profiles](#)

**Claim your profile**

If you don't have a profile linked to your account, claim or create a profile and start receiving funding recommendations from the Advisor.

**Update your profile**

Click here or on your name at the top of any page in Pivot to view and start updating your profile. Upload your CV or publication page to augment the information in your profile.

**Profiles**

[Advanced Search](#)

**Researcher Profiles for Brigham Young University**

▶ College of Family, Home and Social Sciences	<a href="#">view profiles</a>
▶ College of Fine Arts and Communications	<a href="#">view profiles</a>
▶ College of Humanities	<a href="#">view profiles</a>
▶ College of Life Sciences	<a href="#">view profiles</a>
▶ College of Nursing	<a href="#">view profiles</a>