



# AGENDA

## Monday, March 11, 2013

- 7:30 - 8:30 AM **Conference Registration & Continental Breakfast** (*Rosslyn Ballroom Foyer*)
- 8:30 - 8:45 AM **Welcoming Remarks** (*Rosslyn Ballroom*)
- 8:45 - 9:15 AM **Introduction & NSF Overview** (*Rosslyn Ballroom*): This session will cover the National Science Foundation's purpose, mandate, organizational structure, program and budget highlights (including current budget status), trends, areas of special emphasis, and other special initiatives. This session will also cover future directions, strategies, and plans regarding NSF's leadership of government-wide streamlining initiatives and the modernization of FastLane with Research.gov.
- Presenter:* *Martha Rubenstein, Chief Financial Officer, and Head, Office of Budget, Finance & Award Management*
- 9:15 - 9:35 AM **Refreshment & Networking Break** (*Rosslyn Ballroom Foyer*)
- 9:35 - 11:20 AM **Proposal Preparation** (*Rosslyn Ballroom*): NSF Program Officers will review how and when to prepare a proposal, including discussion of what constitutes a project and a proposal of high quality. Presenters will discuss do's and don'ts, recent procedural changes, as well as the various sources of NSF programmatic opportunities.
- Presenters:* *Sonia Esperança, Program Director, Directorate for Geosciences, Division of Earth Sciences*  
*Jean Feldman, Head, Policy Office; Office of Budget, Finance & Award Management, Division of Institution & Award Support*  
*Jolene Jesse, Program Director, Directorate for Education & Human Resources, Division of Research on Learning in Formal & Informal Settings*  
*Anita La Salle, Program Director, Directorate for Computer & Information Science & Engineering, Division of Computer & Network Systems*
- 11:20 - 12:40 PM **Luncheon** (*Rosslyn Ballroom*)
- 12:40 - 2:20 PM **Merit Review Process** (*Rosslyn Ballroom*): NSF Program Officers and administrators will discuss the philosophy of merit review and how it works, as well as *ad hoc* and multi-tiered reviews. Presenters will also cover the role of the Program Officer, timing of proposal submissions, reviewer selection, release of reviewer comments, and conflict-of-interest issues related to merit review.
- Presenters:* *Fahmida Chowdhury, Program Director, Office of Multidisciplinary Activities, Directorate for Social, Behavioral & Economic Sciences*  
*Tracy Kimbrel, Deputy Division Director, Directorate for Computer & Information Science & Engineering, Division of Computing & Communication Foundations*  
*Lawrence Rudolph, General Counsel, Office of the Director, Office of the General Counsel*  
*Nigel Sharp, Program Director, Directorate for Mathematical & Physical Sciences, Division of Astronomical Sciences*
- 2:20 - 2:40 PM **Refreshment & Networking Break** (*Rosslyn Ballroom Foyer*)

2:40 - 3:40 PM

**Concurrent Sessions:** Program Officers and administrative staff will talk about specific programs, initiatives and answer your pressing questions. In addition, sessions will be offered on the Faculty Early Career Development (CAREER) Program, Major Research Instrumentation (MRI) and Science and Technology Centers (STC) programs, and the Award Cash Management Service and Federal Financial Report Processes.

**Computer & Information Sciences & Engineering (CISE)** (*Jefferson Room*)

*Tracy Kimbrel, Deputy Division Director, Directorate for Computer & Information Science & Engineering, Division of Computing & Communication Foundations*

**Education & Human Resources (EHR)** (*Georgetown Room*)

*Jolene Jesse, Program Director, Directorate for Education & Human Resources, Division of Research on Learning in Formal & Informal Settings*

**Faculty Early Career Development (CAREER) Program** (*Dogwood Room*)

*Anita La Salle, Program Director, Directorate for Computer & Information Science & Engineering, Division of Computer & Network Systems*

**Geosciences (GEO) \*** (*Board Room*)

*Sonia Esperança, Program Director, Directorate for Geosciences, Division of Earth Sciences*

**Major Research Instrumentation (MRI) and Science & Technology Centers (STC) \***

(*Shenandoah B*)

*Randy Phelps, Staff Associate, Office of the Director; Office of Integrative & International Activities*

**Mathematical & Physical Sciences (MPS)** (*Shenandoah A*)

*Nigel Sharp, Program Director, Directorate for Mathematical & Physical Sciences, Division of Astronomical Sciences*

**NSF Award Cash Management Service (ACM\$) and Final Federal Financial Report (FFR) Processes \*** (*Club Room*)

*Dorothy Battle, Operating Accountant, Office of Budget, Finance & Award Management, Division of Financial Management*

*Denise Robinson, Operating Accountant, Office of Budget, Finance & Award Management, Division of Financial Management*

**Social, Behavioral & Economic Sciences (SBE)** (*Shenandoah C*)

*Fahmida Chowdhury, Program Director, Office of Multidisciplinary Activities, Directorate for Social, Behavioral & Economic Sciences*

3:40 - 4:00 PM

**Refreshment & Networking Break** (*Rosslyn Ballroom Foyer*)

4:00 - 5:00 PM

**Award Management** (*Rosslyn Ballroom*): This session will address award requirements and conditions, and will outline the responsibilities of those involved in the award process – principal investigators, grantee institutions, Program Officers, research administrators, and agency grants officials.

*Presenters:*

*Denise Martin, Team Leader, Office of Budget, Finance & Award Management, Division of Grants & Agreements*

*Claudia Postell, Director, Office of the Director, Office of Diversity & Inclusion*

5:00 - 6:00 PM

**Reception** (*Rosslyn Ballroom Foyer*)

## Tuesday, March 12, 2013

7:30 - 8:30 AM

**Conference Registration & Continental Breakfast** (*Rosslyn Ballroom Foyer*)

8:30 - 9:30 AM

**NSF Policy Update** (*Rosslyn Ballroom*): This session will provide an update to NSF policies and procedures that affect proposal preparation and award administration.

*Presenter: Jean Feldman, Head, Policy Office; Office of Budget, Finance & Award Management, Division of Institution & Award Support*

9:30 - 9:50 AM **Refreshment & Networking Break** (*Rosslyn Ballroom Foyer*)

9:50 - 10:50 AM **Concurrent Sessions:** Program Officers and administrative staff will talk about specific programs, initiatives and answer your pressing questions. In addition, sessions will cover Post Award Monitoring and Compliance, Research.gov, Science, Engineering and Education for Sustainability (SEES), and a roundtable discussion on faculty administrative workload.

**Biological Sciences (BIO)** (*Shenandoah C*)  
*Susannah Gal, Program Director, Directorate for Biological Sciences, Division of Molecular & Cellular Biosciences*

**Education & Human Resources (EHR)** (*Georgetown Room*)  
*Jolene Jesse, Program Director, Directorate for Education & Human Resources, Division of Research on Learning in Formal & Informal Settings*

**Engineering (ENG)** (*Board Room*)  
*Cheryl Albus, Director of Operations, Directorate for Engineering*

**Faculty Administrative Workload Roundtable \*** (*Jefferson Room*)  
*Alan Leshner, Chief Executive Officer, American Association for the Advancement of Science; Executive Publisher, Science; and Member, National Science Board.*

**NSF Post Award Monitoring & Compliance \*** (*Dogwood Room*)  
*Robyn Daniels, Cost Analyst, Office of Budget, Finance & Award Management, Division of Institution & Award Support*

**Research.gov \*** (*Club Room*)  
*Erika Rissi, Staff Associate, Office of Budget, Finance & Award Management, Division of Institution & Award Support*

**Science, Engineering & Education for Sustainability (SEES) \*** (*Shenandoah B*)  
*Stephen Meacham, Senior Staff Associate, Office of the Director, Office of International & Integrative Activities*

**Social, Behavioral & Economic Sciences (SBE)** (*Shenandoah A*)  
*Fahmida Chowdhury, Program Director, Office of Multidisciplinary Activities, Directorate for Social, Behavioral & Economic Sciences*

10:50 – 11:10 AM **Refreshment & Networking Break** (*Rosslyn Ballroom Foyer*)

11:10 - 11:40 AM **Office of the Inspector General (OIG)** (*Rosslyn Ballroom*): Staff from the Office of Inspector General will discuss the roles and responsibilities of the OIG, as well as how it serves the NSF customer communities. Issues arising from current audits and investigations will also be covered.

*Presenter: William Kilgallin, Ombudsman for Whistleblower Protection, Office of the Inspector General*

11:40 – 12:10 PM **International Research Collaboration and Research Abroad for Students – Opportunities and Resources at NSF** (*Rosslyn Ballroom*): NSF staff will discuss the role of the Office of International & Integrative Activities (OIIA) in funding international projects. This session will also highlight international research opportunities and students' research abroad programs supported across NSF.

*Presenter: DeAndra Beck, Program Director, Office of the Director; Office of Integrative & International Activities*

12:10 – 1:10 PM **Luncheon** (*Rosslyn Ballroom*)

1:10 – 2:10 PM

**Concurrent Sessions:** Program Officers and administrative staff will talk about specific programs, initiatives and answer your pressing questions. In addition, sessions will also cover the Faculty Early Career Development (CAREER) Program, International Research Opportunities, and a question and answer session on NSF Policies and Procedures.

**Biological Sciences (BIO)** (Shenandoah C)

*Susannah Gal, Program Director, Directorate for Biological Sciences, Division of Molecular & Cellular Biosciences*

**Computer & Information Sciences & Engineering (CISE)** (Jefferson Room)

*Tracy Kimbrel, Deputy Division Director, Directorate for Computer & Information Science & Engineering, Division of Computing & Communication Foundations*

**Engineering (ENG)** (Board Room)

*Cheryl Albus, Director of Operations, Directorate for Engineering*

**Faculty Early Career Development (CAREER) Program** (Club Room)

*Anita La Salle, Program Director, Directorate for Computer & Information Science & Engineering, Division of Computer & Network Systems*

**International Research Q&A \*** (Shenandoah B)

*DeAndra Beck, Program Director, Office of the Director; Office of Integrative & International Activities*

**Mathematical & Physical Sciences (MPS)** (Shenandoah A)

*Nigel Sharp, Program Director, Directorate for Mathematical & Physical Sciences, Division of Astronomical Sciences*

**NSF Policies & Procedures – Q&A \*** (Dogwood Room)

*Staff from the Office of Budget, Finance & Award Management*

2:10 - 2:30 PM

**Refreshment & Networking Break** (Rosslyn Ballroom Foyer)

2:30 - 3:30 PM

**Crosscutting & Special Interest Programs** (Rosslyn Ballroom): This session will emphasize programs of interest to faculty and researchers from all disciplines, such as ADVANCE, GOALI, IGERT, REU, and RUI to name a few.

*Presenters:*

*Susannah Gal, Program Director, Directorate for Biological Sciences, Division of Molecular & Cellular Biosciences*

*Jolene Jesse, Program Director, Directorate for Education & Human Resources, Division of Research on Learning in Formal & Informal Settings*

*Tracy Kimbrel, Deputy Division Director, Directorate for Computer & Information Science & Engineering, Division of Computing & Communication Foundations*

*Randy Phelps, Staff Associate, Office of the Director; Office of Integrative & International Activities*

*Donald Senich, Senior Advisor, Directorate for Engineering, Division of Industrial Innovation & Partnerships (IIP)*

3:30 PM

**Conference Wrap-up & Adjournment** (Rosslyn Ballroom)

\* These sessions will only be offered once.